

## Personal Data Policy

Pursuant to the General Data Protection Regulation  
EU no. 2016/679

Dear User, with this policy, made pursuant to and for the purposes of article 13 of EU regulation 2016/679 concerning the protection of individuals about the processing of personal data as well as the free flow circulation of such data, we intend to provide you some necessary information in order to the purposes and methods of the processing of personal data you gave at the time of your subscription at the University library services.

This policy intends to define which user data are collected and processed from the University Library System software (SebinaNEXT). The processing of your information is managed in respect to the above-mentioned regulation and to the privacy obligation set forth there in and it will be based on the principles of correctness, lawfulness and transparency and the protection of your privacy and your rights.

The Library collects and processes your data exclusively for institutional purposes, related to or instrumental to the University Library System (S.B.A.) activity.

According to the above-mentioned process purposes, your data will be exclusively used for the provision of University Library services and for service communications, e.g.: any changes to the opening hour or temporary closure provisions of your Library.

Your written consent to personal data processing is necessary regarding the purposes specified in this regulation. Any refusal to personal data processing will imply the impossibility of providing University library services.

Requested data, collected, and processed are **personal data** i.e. information through which a subject can be identified as a natural person – name, surname, date of birth, residence, email address, telephone number, etc - and do not include sensitive data such as, data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership and data concerning health or individual's sexual orientation;

At any time, you can exercise the right to:

**access** your own personal data processed by the library and to receive a free copy (article 15 GDPR);

**rectification** of the inaccurate or not updated data concerning you (article 16 GDPR);

**erasure** (right to be forgotten) personal data in case you should consider them no longer necessary for the purposes they have been collected and processed for (article 17 GDPR);

**restriction of processing** in case lawfulness conditions being violated (article 18 GDPR).

This policy is subject to modifications. Should major modifications being applied to the use of data subject's from either the data Controller or data Processor, they will be duly communicated. For all that is not specified in this regulation please refer to University web page: <http://www.unicampania.it/index.php/privacy>

The controller of personal data processing is the Magnificent Rector of Università degli Studi della Campania *Luigi Vanvitelli*

The University has appointed a Data Protection Responsible (Data Protection Officer, D.P.O.) whose contact details are: [rpd@unicampania.it](mailto:rpd@unicampania.it) and PEC address [rpd@pec.unicampania.it](mailto:rpd@pec.unicampania.it)